

You must go to a different website to apply for this job.

The website to go to is WWW.USAJOBS.COM

The Job Opportunity Announcement Number is:

HHS-IHS-DE/MP-13-819654

To View Job Opportunity Announcement, please click on the following hyperlink:

DE/MPP/ESEP LINK: <https://www.usajobs.gov/GetJob/ViewDetails/335023000>

To apply for this job,

You will need to apply via specific on-line application process by creating a resume at the following website: www.usajobs.com . Once you complete the resume, you need to locate the job announcement at the same website and use the **APPLY ON LINE** button. This is where you will answer questions and attach the resume you created. Once you have answered all questions, you will need to printout cover sheets for each required supporting document that you will need to fax. Fax **each supporting document with its own coversheet** to the telephone number on the fax cover sheet. Be sure Fax coversheet belongs to the announcement you are applying for.

If the hyperlink does not work you can locate the Job Opportunity Announcement at the website: www.usajobs.com, search by the job opportunity announcement number or location using search engines at the website.

There are specific forms you will need to print out and complete. The Addendum to OF-306 is required based on nature of work. If you are a veteran you will need to provide specific proof. Indian preference applicants – If claiming preference, applicants must provide **a completed copy of the current Form BIA – 4432(expiration date 11/30/2014)**, “Verification of Indian Preference for Employment in the BIA and IHS Only.” Indian preference **will not** be given unless the current form is submitted with your application, including any verification by an authorized Tribal Representative of BIA official of tribal enrollment records, documentation of lineal descent, state of academic records that document you possess one-half degree Indian blood from a tribe indigenous to the United States, as well as official records that establish your degree of Indian blood, such as census records. You must also complete the family history chart if necessary. (See the form for detailed instructions for the completion of the BIA-4432).

Be sure to carefully read the job opportunity announcement because it contains detailed information such as MAJOR DUTIES, QUALIFICATIONS, HOW TO APPLY, BENEFITS, ETC.

Please complete this process by the closing date in order to be considered for this job. Only completed applications received by closing date will be considered.

**THANK YOU FOR YOUR INTEREST IN EMPLOYMENT WITH THE
NASHVILLE AREA INDIAN HEALTH SERVICE**